



Date Created:	8.25.2009
Category:	Building
Revised:	6.23.2010
Approved by COO:	9.15.2010

Subject: Workplace Searches

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- Purpose:** To ensure that all UPI employees know that UPI reserves the right to search UPI employees.
- Policy:** UPI Management reserves the right to conduct at any time, without notice, searches and inspections of employees, employees' personal effects or employer-provided material while on our premises. This may include, but is not limited to: Lunch pails, boxes, thermoses, purses, lockers, desks, personal computer files, cabinets, file drawers, packages or vehicles.
- Renewal/Review:** This policy is to be updated when the UPI Handbook information is updated.
- Governance:** Human Resources is responsible for adoption and/or implementation of this policy.